

How to upload documents via MyUCLA

Step 1: Login to MyUCLA and click "FINANCES AND JOBS" tab



Step 2: Select "View All Documents"

UCLA My	UCLA	My FEATURES	CLASSES	ACADEMICS	STAFF FIN	IANCES AND JOBS	CAMPUS LIFE	OTHER STUDENT SERVICES
BruinBill	Financial Aid and Scholarships	Jobs and Community						
1098T 🖸	Awards and Notices	Community Service						
1098T Information	Disbursement Summary	Handshake - Job Search 🗗						
BruinBill	Satisfactory Academic	Internship Search						
Tax Information	Progress	Letter of Reference						
	Scholarship Home	On-Campus Recruitment						
	Summer Financial Aid Applications	Orientation						
		Versatile PhD						
	Undergraduate Financial Aid Scholarships	Work Study Job Search						
	View All Documents							

Step 3: Choose "Award Year" to view award period. Click on "Required Documents" to view list of requested documents



Once documents are submitted to the Financial Aid and Scholarships, please allow 3-5 business days for the status to be updated. File review will take additional time. Please contact the Financial Aid and Scholarships if you have questions about the timing of your award.

Step 4: Select "Appeal" tab to access list of upload documents and choose document type from drop down

Award Period	Award Year 2019 - 2020 •

Status: File Complete Status As Of: 12/4/2018

Last Viewed: 11/25/2019 12:39:15 PM

Academic Year 2019 - 2020

Г		To Upload Documents
	Required Documents Appeal	
	Document Type:	
		Select Document from Drop
	Select document type 🔹	Down
	Select document type	
	Budget increase request	
	Housing adjustment request	e Instructions for creating PDFs with your phone for information on converting other file types to the correct
	Petition for re-evaluation	3
	Work-Study request	
	Projected year income appeal - Parent	
	Projected year income appeal - Student	
	Independent appeal	
Ч	Satisfactory academic progress appeal	
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Of Other advanced Aid and Scholarships, please allow 3-5 business days for the status to be updated. File review will take advanced are rease contact the review and and Scholarships if you have questions about the timing of your award.

*If your document type is "Other" add a description

Award Period	(Award Year 2019 - 2020	*	ļ

Status: File Complete Status As Of: 12/4/2018

Last Viewed: 11/25/2019 12:39:15 PM

Academic Year 2019 - 2020

Required Documents	Appeal	
Document Type:		
Other	v V	
Please provide a descrip	tion of the uploaded document:	
Choose File No file ch	iosen	
Allowed file types: Word, format.	Excel, PDF. See Instructions for creating PDFs with your phone for information on converting other file types to the correct	
No uploads found for this	s document.	

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Step 5: If you have not uploaded a similar document, a message will appear confirming there are no uploads for the document type.

Award Period	Award Year 2019 - 2020	•
Status: File Complete Status As Of: 12/4/2018		
Last Viewed: 11/25/2019 12:39:15 PM		
Academic Year 2019 - 2020		
Required Documents Appeal		
Document Type: Budget increase request		
Choose File No file chosen Allowed file types: Word, Excel, PDF. See Instructions for creating PDFs with your phone for information on convertion format.	ting other file types to the correct	
No uploads found for this document.		_

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Step 6: Select "File" to upload and "Submit" to finish

Award Period		Award Year 2019 - 2020	•
Status: File Complete			

Last Viewed: 11/25/2019 12:39:15 PM

Academic Year 2019 - 2020

Required Documents Appeal
Document Type:
Select document type
format Submit
No uploads found for this document.

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