UCLA

Viewing Notifications and Letters in the Bruin Financial Aid Portal

Overview

This guide informs you how to view notifications and letters in the Bruin Financial Aid Portal. It is important to frequently check notifications and letters as many of them require specific actions to be taken to complete the financial aid process.

Sections

- <u>View Notifications</u>
- <u>View Letters</u>
- Obtain Help

View Notifications

 Select the Notifications tab from the homepage to view any pending actions that need to be completed for financial aid processing. Pending actions will be displayed in front of each menu tab with a red dot icon containing a numerical value.

In this example, there are five notifications that require action.



2. A list of notifications will display with a **Notification Type**, **Status**, and the **Action** that must be completed.

| Notifications These notifications describe actions that are necessary to complete your financial aid. Please review any open notifications requiring your attention. You can also review prior notifications that were closed in the notifications history. | | | | | |
|---|--------|--|--|--|--|
| Open Notifications The following notifications need immediate attention to continue processing your financial aid eligibility. If | | | | | |
| you have any questions or concerns, please contact your financial aid office. | | | | | |
| | Status | Action | | | |
| Grad PLUS Entrance Counseling | Open | Complete Grad PLUS Entrance Counseling | | | |
| Subsidized/Unsubsidized Entrance Counseling | Open | Complete Subsidized/Unsubsidized Entrance Counseling | | | |
| Grad PLUS Application/Credit Decision | Open | Complete Grad PLUS Application | | | |
| Direct Subsidized/Unsubsidized MPN | Open | Sign your Direct Subsidized/Unsubsidized MPN | | | |
| Direct Grad PLUS MPN | Open | Sign your Direct Grad PLUS MPN | | | |

3. You can also view the **Notifications History** section by scrolling to the bottom of the Notifications screen.

| | | Notifications History | |
|-------------------|-----------|--------------------------|-------------|
| | H. Banna | COMPLETED | |
| Notification Type | Status | Description | Status Date |
| FAFSA | Completed | Complete 2025-2026 FAFSA | |
| | | | TTY Kan |

View Letters

1. Select the **Messages** tab from the homepage to access student letters. In this example there is **one** message that requires action.

| AE DOCUMENTS PINANCIAL MESSAGES - L [▲] ▼ | | | | | |
|--|--|--|--|--|--|
| Required Financial Aid Actions | | | | | |

2. Click the **Envelope** icon in the Message Status column to preview the letter.

| Messages | | | | | |
|---|---|--|--|--|--|
| us Message Name 2025-2026 Aid Letter | Date Created 2/28/25, 12:01 AM | Update Status | | | |
| | us Message Name 2025-2026 Aid Letter | Messages us Message Name Date Created 2025-2026 Aid Letter 2/28/25, 12:01 AM | | | |

3. If needed, click the **Download** icon to download the letter, or the **Print** icon to print the letter.

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|---|---------------------------------|----|---|---|
| University of California, Los Angeles | 2/28/202 | 25 | | |
| 2/28/2025 | | | | |
| We are pleased to provide your Financial Aid Notification (FAN) for the 2025-2026 academic year. To access you financial aid package and review the aid you have been offered, please go navigate to the Financial tab in your financial aid student portal. As you review your FAN here are some things to consider: Financial aid disbursements can begin 10 days before the start of the semester and financial aid refund excess of tuition and fees will begin shortly after disbursements start. We highly encourage students to for direct deposit with BruinDirect E-Refund. | ur UCLA ing in sign up | | | |
| If you have family that would like to view your financial aid eligibility or ask questions on your behalf, you can grant them 3rd party access via your MyUCLA student portal. You should carefully review your borrowing options and only borrow what you need; if your situation cha can choose to borrow later during the academic year | ı anges yo | bu | | ľ |
| To help you confidently navigate your finances, we encourage you to reach out to your DGSOM Financi Counselor. Please check your portal to ensure you have no pending documents. Any pending or additional documents could change your Cost of Attendance and/or your awards. | al Aid | | | |
| UCLA Financial Wellness is also available as a resource to you If you have any questions please contact the DGSOM Financial Aid and Scholarships Office at https://medscholarships/connect-with-us . | <u>ol.ucla.</u> | | | |

Obtain Help

To obtain help please contact your <u>financial aid office</u> for assistance.