

## Accepting and Declining Campus-Based Loans in the Bruin Financial Aid Portal

### Overview

This guide explains how to view a college financial plan in the Bruin Financial Aid Portal.

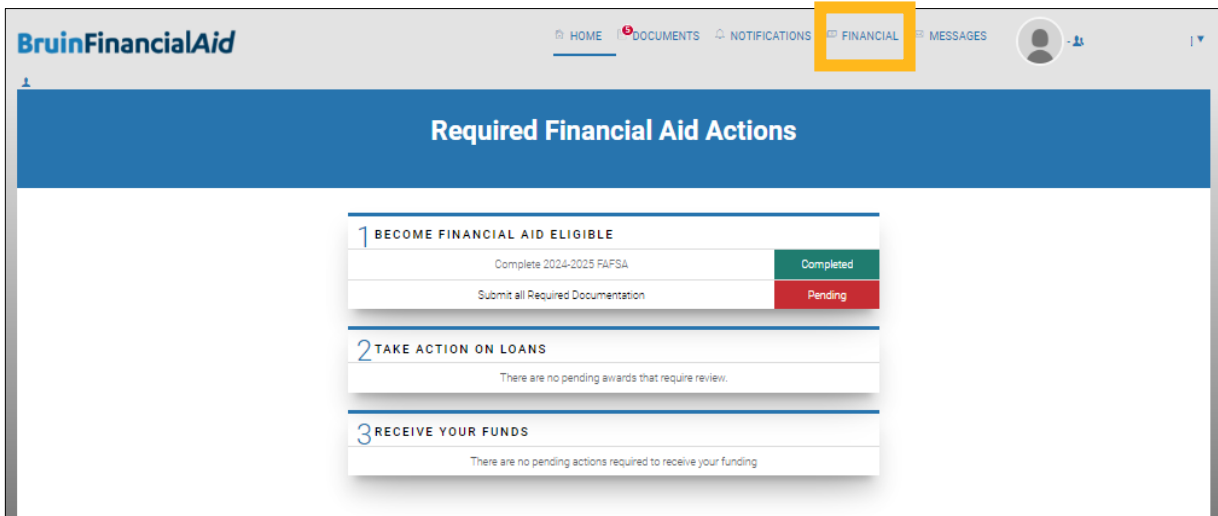
### Sections

1. [Accepting or Declining Aid Offers](#)
2. [Obtain Help](#)

### Accepting or Declining Aid Offers

The college financial plan is a comprehensive document that outlines the estimated cost of attending UCLA and the resources available to you to help cover those costs. The college financial plan is found within the award letter. This video will provide students step-by-step instructions on accepting or declining financial aid offers, specifically campus-based loans such as University, Health Profession, and Dream Loans.

1. From the homepage, select the **FINANCIAL** tab located at the top of the webpage.



- The FINANCIAL tab will redirect you to the Financial Information screen. Under section '2. How much Financial Aid can I receive?', a list of awards will be displayed. Please note that campus-based loans will be listed on this screen, but they will NOT have the pencil icon, or the Update Acceptance link that allows a student to 'accept' or 'decline' loans. Review the details of the awarded campus-based loan such as the Offered to You amount and loan's Award Name via the Financial Information screen.

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## Financial Information

AUG 2024 - JUN 2025 (current)

### Your financial aid summary for Academic Year Aug 12, 2024 - Jun 13, 2025

#### 1. How much does my education cost?

Cost of Attendance	\$85,496.00
Tuition and Fees	\$43,839.00
Estimated Living and Other Expenses	\$39,400.00

- Housing and Meals
- Books
- Other Expenses
  - Travel
  - Personal
  - Health Insurance
  - Loan Fees

#### 2. How much Financial Aid can I receive?

Award Name	Award Status	Offered to You	Amount you'll receive	Update/Edit
Federal Direct Unsubsidized Stafford Loan	Awarded	\$20,500.00	\$20,500.00	
University Loan	Awarded	\$4,000.00		
		\$24,500.00	\$20,500.00	

The award information for future Academic Year Aug 12, 2024 - Jun 13, 2025 is **estimated** based on the currently available data. These amounts, dates and acceptance criteria may change in future based on updated data.

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#### 3. When am I scheduled to receive my financial aid?

Future Disbursement			Received Disbursements		
Award Name	Scheduled Disbursement Date	Amount	Award Name	Disbursement Date	Amount

- Once you have reviewed your campus-based loan offer, click on the **DOCUMENTS** tab located at the top of the webpage.

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## Financial Information

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Future Disbursement			Received Disbursements		
Award Name	Scheduled Disbursement Date	Amount	Award Name	Disbursement Date	Amount

- The **DOCUMENTS** screen displays all the documents assigned to a student. Locate the **Student Loan Services: Loan Acceptance** document and click on its corresponding **Upload** icon found in the **Submit Document** column.

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## Documents

Documents that have been requested or received to process your financial aid are listed in this page. Please review any documents requiring your attention. You can also upload a non requested document.

### Documents Requiring Attention

The following documents need immediate attention to continue processing your financial aid eligibility. If you have any questions or concerns, please contact your financial aid office.

#### 1. Documents Requiring Attention

Document Name	Owner	Award Year	Status	Action	Submit Document
Student Loan Services: Loan Acceptance	Student	2024-2025	Requested	You have been offered a campus-based loan as part of your package. Campus-based loans are administered and maintained through the University of California. You must submit your acceptance of this loan offer. After accepting it, you will receive a notification from our loan servicer that your loan documents are available for signing. You are required to sign these documents, complete the entrance counseling and submit all loan documents as part of borrower requirements. Until all actions are completed, the loan(s) will not disburse.	
Appeal Budget Increase Form	Student	2024-2025	Requested	Please fill out the requested information below to request increases be made to your current academic year Cost of Attendance, i.e., total financial aid budget. Budgets can only be increased by expenses incurred by and for the student. You must file separate forms if you have more than 1 request. The date expense was incurred must be unique for each. Supporting documentation for each expense claimed must be uploaded. Requests must be submitted at least two (2) weeks prior to the end of your enrollment period/term. A new Financial Aid Notification (FAN) statement will be posted when your budget and awards are revised.	
Appeal Budget Increase Form	Student	2024-2025	Requested	Please fill out the requested information below to request increases be made to your current academic year Cost of Attendance, i.e., total financial aid budget. Budgets can only be increased by expenses incurred by and for the student. You must file separate forms if you have more than 1 request. The date expense was incurred must be unique for each. Supporting documentation for each expense claimed must be uploaded. Requests must be submitted at least two (2) weeks prior to the end of your enrollment period/term. A new Financial Aid Notification (FAN) statement will be posted when your budget and awards are revised.	

5. The **Student Loan Services: Loan Acceptance** document screen will display.

- a. Please review the document, fill out all the required fields and select “Agree” when done.

## Upload Documents

Upload a Requested Document

You have been offered a campus-based loan as part of your package. Campus-based loans are administered and maintained through the University of California. You must submit your acceptance of this loan offer. After accepting it, you will receive a notification from our loan servicer that your loan documents are available for signing. You are required to sign these documents, complete the entrance counseling and submit all loan documents as part of borrower requirements. Until all actions are completed, the loan(s) will not disburse.

Document Name	Owner(s)	Award Year	Status
Student Loan Services: Loan Acceptance	Student	2024-2025	Requested

**Enter Document Data**

I have reviewed the details of the loan(s) (amount, description) on the Financials tab \*

Select One

Select One

I agree

Campus-based loan(s) that is being offered requires the signing of loan documents, which will include a promissory note and associated documents as well as completion of entrance loan counseling. \*

Select One

**Date of Acceptance \***

MM-DD-YYYY

You certify that all of the information you provided is true and complete to the best of your knowledge. If you purposely give false or misleading information, you may be subject to criminal prosecution by federal or state authorities. \*

Select One

b. Next you must select one of the following options from the dropdown menu:

- I have reviewed the details of the loan(s). I accept the campus-based loan(s) offered to me.
- I decline the campus-based loan(s) offered to me.

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Document Name	Owner(s)	Award Year	Status
Student Loan Services: Loan Acceptance	Student	2024-2025	Requested

### Enter Document Data

I have reviewed the details of the loan(s) (amount, description) on the Financials tab \*


Select One

Campus-based loan(s) that is being offered requires the signing of loan documents, which will include a promissory note and associated documents as well as completion of entrance loan counseling. \*

Select One

I have reviewed the details of the loan(s). I accept the campus-based loan(s) offered to me.

I decline the campus-based loan(s) offered to me.

MM-DD-YYYY 

You certify that all of the information you provided is true and complete to the best of your knowledge. If you purposely give false or misleading information, you may be subject to criminal prosecution by federal or state authorities. \*

Select One

- c. In the **Date of Acceptance** field, enter a date manually or select one via the **Calendar** icon.

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Document Name	Owner(s)	Award Year	Status
Student Loan Services: Loan Acceptance	Student	2024-2025	Requested

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Select One

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Select One

**Date of Acceptance \***

MM-DD-YYYY 

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Select One

- d. Select "I agree" after reading the certification statement presented, if you wish to continue.

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Student Loan Services: Loan Acceptance	Student	2024-2025	Requested

#### Enter Document Data

I have reviewed the details of the loan(s) (amount, description) on the Financials tab \*

Select One

Campus-based loan(s) that is being offered requires the signing of loan documents, which will include a promissory note and associated documents as well as completion of entrance loan counseling. \*

Select One

Date of Acceptance \*

MM-DD-YYYY

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Select One

Select One

I agree



6. If you need to provide further information, input it in the **Enter Additional Comments** text box.

Document Name	Owner(s)	Award Year	Status
Student Loan Services: Loan Acceptance	Student	2024-2025	Requested

### Enter Document Data

I have reviewed the details of the loan(s) (amount, description) on the Financials tab \*

Campus-based loan(s) that is being offered requires the signing of loan documents, which will include a promissory note and associated documents as well as completion of entrance loan counseling. \*

### Enter Additional Comments (Max 255 characters)

7. When you are done completing the form, click **Upload**.

Document Name	Owner(s)	Award Year	Status
Student Loan Services: Loan Acceptance	Student	2024-2025	Requested

**Enter Document Data**

I have reviewed the details of the loan(s) (amount, description) on the Financials tab \*

Campus-based loan(s) that is being offered requires the signing of loan documents, which will include a promissory note and associated documents as well as completion of entrance loan counseling. \*

Date of Acceptance \*

You certify that all of the information you provided is true and complete to the best of your knowledge. If you purposely give false or misleading information, you may be subject to criminal prosecution by federal or state authorities. \*

**Enter Additional Comments (Max 255 characters)**

If you decline the loan, it will be removed from your financial aid award.

If you accept the loan, you will be required to review, complete and sign loan documents including a promissory note, TILA Disclosures, Self-Certification Form, Rights and Responsibilities Form and a personal data form, which will be provided to you by UCLA's loan servicer ECSI

You will receive an email from ECSI when your campus-based loan documents and entrance loan counseling for the campus-based loan are ready for you to access and complete.

Once you have completed the submission process through ECSI, a completion response file will be sent from ECSI to UCLA. Disbursement of the loan will occur on or after the term-specific disbursement dates **but only if you as the potential student borrower are 18 years of age or older at the time you signed the campus-based loan documents.**

If you are under 18 years of age **and** accept the campus-based loan offer, and e-sign your loan documents, additional information will be presented to you in the Documents section of your Bruin Financial Aid Portal regarding the **loan co-signer requirement for minors**, and what your next steps will be in the process of obtaining the campus-based loan.

## Obtain Help

To obtain help please contact your [financial aid office](#) for assistance.