UCLA Financial Aid & Scholarships

AID ID Request for New Scholarship Awards

Instructions: Please complete numbers (2) through (8) using the guidelines below. Email completed form to **Venet Jones at vjones@fas.ucla.edu**
Once the AID ID has been assigned, this form will be returned to you. Processing time is 3-5 business days.

(1) AID ID — Once assigned, include the AID ID in the **PROJECT COLUMN** on the UCLA Undergraduate Scholarships Upload Form.
(2) FS CODE — This is the campus department Financial System 4-digit code.
(3) Name of Award — Provide the name of the scholarship as you wish it to appear on the student's Financial Aid Notification (30 characters max).
(4) Full Accounting Unit — Provide the full account including cost center, if any.
(5) Foundation or Regental Number — Provide either Foundation or Regental Number, if applicable.
(6) Merit — Yes or No: Eligibility based primarily on academic merit but can include other skills/talents such as leadership, athletics, etc.
(7) Meet Need — Yes or No: Award is contingent on student demonstrating financial need.
(8) Diversity — Yes or No: Awarded based on age, ethnicity, gender, race, national origin, educational background, parental status, religious beliefs

(1) AID ID ASSIGNED	(2) FS Code 4-digits	(3) Name of Award	(4) Full Accounting Unit	(5) Foundation or Regental Number	(6) Merit Award	(7) Meet Need	(8) Diversity
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