UCLA Financial Aid & Scholarships

Special Circumstance Appeal for Additional Unsubsidized Loan

LAST NAME	FIRST NAME	UID#

PURPOSE

If your parent is unable to complete a Parent PLUS Loan Application due to one of the reasons listed below, you may be eligible to borrow an additional Federal Unsubsidized Direct Loan. In order for you to receive the additional loan, you must complete this form with your parent and submit the requested documentation confirming your parent(s) ineligible status.

PARENT BORROWER CERTIFICATION

I _____certify that I am unable to borrow a Direct PLUS Loan for the Academic Year 20__/ 20__ due to the following circumstance(s) Check the statement below that applies to the parent(s) situation:

☐ **Citizenship Status:**
Provide a typed/signed statement from both parents (if applicable) indicating the following:
Parent is not a U.S. citizen, permanent resident and unable to provide evidence from the U.S. Citizenship and Immigration Service that they are in the United States for other than a temporary purpose with the intention of becoming a citizen or permanent resident.

☐ **Parent's whereabouts are unknown:**
Provide typed detail statement of last contact with parent. Parent signature not required

☐ **Bankruptcy:** A condition of the parent's bankruptcy judgment prohibits them from accumulating further debt.
Provide a copy of your court documents

☐ **Incarceration:** Parent is incarcerated.
Provide documentation to verify parent's incarceration. Parent signature not required

☐ **Income Limited to Public Assistance or Disability Benefits :** Parent ***income*** is limited to public assistance or disability benefits.
Provide a copy of a current agency determination (e.g. CalWorks, SSDI, HUD, etc.)

☐ **Income–to–debt ratio:** Parent's likely inability to repay the PLUS Loan due to existing debt burden or the parent's expected Income to debt ratio.
Provide *itemized statement of parent income resources and attach documentation of the debt*

SIGNATURES

I certify that all the information reported on this form is complete and accurate. I understand that I may be required to provide additional documentation. Purposely providing false or misleading information on this appeal, may result in an investigation by the Inspector General for Student Aid Fraud.

_____ _____
Student Signature * Date Parent Signature* Date

*Electronic signatures are NOT acceptable.

HOW TO SUBMIT

Online	**Fax:**	**Mail/In Person:**
Log on to MyUCLA>under the Finances and Jobs tab select "Awards and Notices" >Click on Miscellaneous > upload your scanned forms via Document Tracking	Fax: 310-267-4143 Attn: UCLA Financial Aid and Scholarships	Murphy Hall A-129 P.O. Box 951435 Los Angeles, CA 90095